

Wilderness Boat Owners' Club Constitution
Adopted at the Club AGM at Odiham 26 May 2001
Amended at the 2008, 2011, 2018 AND 2021 AGMs



1 NAME:

- i Wilderness Boat Owners' Club (WBOC)
- ii WBOC is a not for profit association

2 OBJECTS:

- i To promote social, technical and information exchange
- ii To support waterway restoration

3 MEMBERSHIP

- i Full membership is open to current owners of Wilderness Craft
- ii Associate membership is open to former owners of Wilderness Craft
- iii Honorary Membership is awarded to those deemed by the club to have made outstanding contribution to the club or its objects and agreed at the AGM
- iv Application for membership shall be to the Hon Secretary, together with the appropriate subscription
- v All members may be part of the e-mail group
- vi Only Full Members shall have voting rights (See 5.j)
- vii The membership year runs from 1 January to 31 December
- viii A member joining after 31 October shall qualify for membership until 31 December the following year
- ix Failure to renew subscription at the end of the year, and after receipt of a reminder, will result in termination of membership the following March

4 FINANCE

- I The financial year shall run from 1 March to 28/29 February
- ii Subscriptions for full and associate membership shall be set at the AGM
- iii Subscription income shall be applied to the administration of the club, in line with its objects, including the production of at least 2 Newsletters each year.
- iv Funds will be managed by the Hon Treasurer
- v The Hon Treasurer plus either of 2 club members (as agreed at the AGM) to act as signatories to cheques and to approve payments by electronic transfer. An email log to be kept by the Hon Treasurer of such approvals.
- vi An income and expenditure statement will be published in the Spring and Autumn Newsletters
- vii Accounts for each financial year shall be examined by an auditor appointed annually at the AGM and shall be presented for approval at the AGM
- viii On the winding up of the club, after all expenses have been defrayed, any remaining funds shall be passed to Waterway Recovery Group

5 ANNUAL GENERAL MEETING

- i The WBOC AGM will take place at a Trailboat Festival or similar event or, in exceptional circumstances, at an on-line meeting
- ii Notice of the AGM will appear in the Spring Newsletter, together with a draft agenda
- iii The AGM final Agenda will be circulated at least 10 days before the AGM by email or by post
- iv The Agenda shall cover:
 - a) Annual election of Officers (Chair, Hon Secretary and Hon Treasurer)
 - b) Annual Appointment of the Webmaster
 - c) Annual Appointment of the Editor of the Newsletter
 - d) The Committee may nominate representatives to outside bodies as may, from time to time, be required
 - e) Approval of inspected income and expenditure accounts for the previous financial year
 - f) Appointment of Auditor for the coming year
 - g) Any other items as shall be notified to the Hon Secretary up to 21 days before the AGM

- h) The quorum for the AGM, and any Extraordinary General Meeting which may from time to time be convened, shall be 8
- i) Extraordinary General Meetings may be called by a majority of the committee or as a result of a memorandum signed by no less than 20% of the full membership
- j) Voting rights - full members shall have up to 2 votes per craft or 2 votes per flotilla (ie where members own more than one craft)
- k) Votes may be in person, by proxy or in writing

6 THE COMMITTEE

WBOC shall be run by the full members via a Committee comprising:

- i Honorary Officers (Chair, Hon Secretary, Hon Treasurer)
- ii Members (Webmaster, Newsletter Editor)
- iii The Committee may co-opt such advisory members as shall, for time to time, be necessary
- iv Such advisory members shall have no voting rights
- v Officers and Committee Members shall be elected annually at the AGM or replaced by co-option during the year, should the need arise
- vi Committee meetings / communication will take place as required
- vii The Committee shall manage the affairs of the club in line with its objects and the wishes of the voting membership, as decided at the AGM or any EGM

7 COMMITTEE RESPONSIBILITIES

i CHAIR

- a) preside at Club / Committee meetings as required
- b) liaise with the Committee to ensure the smooth-running of the club, in line with its objects

ii HON SECRETARY

- a) maintain up to date membership data bases (full and restricted access)
- b) pass details of cheques received and banked to the Hon Treasurer
- c) keep records of meetings and decisions taken, for reporting via the Newsletter
- d) pass printed membership details to the Editor for distribution with the Spring Newsletter
- e) pass details of new members to the Editor for inclusion in the Newsletter

iii HON TREASURER

- a) receive, invest and distribute all monies, in line with decisions of the membership
- b) keep books of account
- c) prepare annual income and expenditure accounts for inspection by the auditor and approval at the AGM
- d) prepare income and expenditure statements for inclusion in the Spring and Autumn Newsletters
- e) advise committee / members on the financial state of the club
- f) act as signatory to cheques

iv WEBMASTER

- a) maintain, secure and update WBOC electronic systems (e.g. website, Facebook and e-mail systems).

v NEWSLETTER EDITOR

- a) receive editorial and produce a Newsletter at least every Spring and Autumn
- b) circulate membership and other data with the Newsletter

8 ALTERATIONS TO THE CONSTITUTION may only take place at the AGM (Voting may be in person, by proxy or in writing)